

M&E Framework Worksheet

Instructions

Please fill out the sheet below for one organization from each table. Try to focus on a single aspect of the selected organization to ensure you have time to fill in all the fields on both pages.

Inputs The financial, human, and material resources used for developing, deploying and managing the intervention.	
Activities Actions taken or work performed to meet the objectives.	
Output The products that result from the intervention.	
Outcomes The results of the program or changes that occur either immediately or sometime after activities are completed.	
Impact The wider effect of the program on long-term consequences.	

Definitions

Indicator: A written measure used to demonstrate change in a situation, or the progress in, or results of, an activity, project, or program.

Baseline: Measurement that provides a basis for making comparisons of past performance to current performance.

Target: Something that you are trying to achieve.

Indicator	
Baseline	
Target	

Indicator	
Baseline	
Target	

Indicator	
Baseline	
Target	